



2013

ANNUAL GENERAL MEETING

MINUTES

**CANADIAN CURLING ASSOCIATION
ANNUAL GENERAL MEETING
OTTAWA DELTA CITY CENTRE HOTEL
SATURDAY, JUNE 15, 2013**

Chair: Ron Hutton
ATTENDANCE:

Member Association Voting Delegates

Gary Oke (NF and Labrador)	Tom Birchall (Nova Scotia)
Susan Curtis (NF and Labrador)	Christine Manuge (Nova Scotia)
George Koke (Prince Edward Island)	Jean Lamère (Quebec)
Angela Hodgson (Prince Edward Island)	François Vary (Quebec)
Damien Lahiton (New Brunswick)	Stephen Chenier (Northern Ontario)
Anna Brinson (New Brunswick)	Marion Clark (Northern Ontario)
Joan O'Leary (Ontario)	Brian Hill (Saskatchewan)
Ian McGillis (Ontario)	Marg Mayotte (Saskatchewan)
Roy Van Kommer (Manitoba)	Terry Vandale (British Columbia)
Kim Warburton (Manitoba)	Mike West (British Columbia)
Dan Kleinschroth (Alberta)	Ellen Johnson (Yukon)
Janet Plante (Alberta)	Linden Mattie (Yukon)
Maureen Miller (Northwest Territories)	Kevin Bussey (Nunavut)
Kyle Kugler (Northwest Territories)	

CCA Board

Ron Hutton (Chair)	Marilyn Neily, Governor
Hugh Avery (Vice Chair)	Cindy Maddock, Governor
Elaine de Ryk, Governor	Jim Mann, Governor
Bob Osborne, Governor	Shirley Osborne, Governor
Laura Lochanski, Governor	Yves Maillet, Governor

Observers

Jeremiah Anderson (NSCA)	Amber Holland (SCA)
Doug Bakes (OCA)	Leslie Kerr (NOCA)
Marco Ferraro (Curling Quebec)	Resby Coutts (CurlMB)
Darryl Hunt (NACA)	Marg Maranda (NBCA)
Brad Gibb (NACA)	Christine Birchall (NSCA)
Amy Duncan (PEICA)	Mike Carson (Masters Committee)
Scott Braley (Curl BC)	Gord Gark (OCA)
Tom Sinclair (OCA)	Graham Prouse (WCF)
Karen Pasterfield (Laurie Artiss)	Victor Lachance (Parliamentarian)
Chris Pasterfield (Laurie Artiss)	Peter Inch (Candidate for Election – ON)
Lena West (Candidate for Election – BC)	Joanne Pomalis (Candidate for Election - ON)

CCA Staff

Greg Stremlaw	Pat Ray	Warren Hansen	Glenn van Gulik
Karen Ryan	Gerry Peckham	Al Cameron	JoAnne Viau
Rachel Delaney	Danny Lamoureux	Louise Delorme	

1.0 CALL TO ORDER AND WELCOME

Chair Ron Hutton called the 2013 CCA Annual General Meeting to order at 1:30 p.m. and welcomed everyone present.

Greg StremLaw, Chief Executive Officer, reported that the official Notice of Meeting had been emailed to all concerned on April 15, 2013.

2.0 CREDENTIALS OF DELEGATES AND QUORUM

Greg polled the meeting for voting delegates and a total of 37 votes were recorded. No proxies had been submitted.

3.0 ELECTION OF GOVERNORS TO THE CCA BOARD

The election was conducted under the supervision of CCA Governance Committee Chair Marilyn Neily. She announced that Chris and Karen Pasterfield had been appointed scrutineers for the election.

Election of Female Governor – 5 Year Term

Candidates: Joanne Pomalis (ON) and Lena West (BC)

Ballots were distributed and Lena West was elected.

Election of Male Governor – 5 Year Term

Candidates: Peter Inch (ON) and Jim Mann (BC)

Ballots were distributed and Peter Inch was elected.

Newly-elected Governors Lena West and Peter Inch were congratulated, welcomed to the CCA Board of Governors and presented with their crests. Each of the candidates spoke briefly to the MA representatives and thanked the delegates for their support.

MOTION: AGM 2013.01

Moved by Maureen Miller (NWTCA), seconded by Tom Birchall (NSCA), that the election ballots be destroyed.

CARRIED

4.0 MINUTE OF SILENCE FOR DECEASED MEMBERS

A moment of silence was observed in respect for members of the curling fraternity who had passed away since the last AGM.

5.0 APPROVAL OF AGENDA

MOTION: AGM 2013.02

Moved by Laura Lochanski (Governor), seconded by Brian Hill (CurlSask), that the agenda be approved as circulated.

CARRIED

6.0 APPROVAL OF MINUTES FROM THE 2012 ANNUAL GENERAL MEETING

MOTION: AGM 2013.03

Moved by Terry Vandale (Curl BC), seconded by Damien Lahiton (NBCA), that the Minutes of the 2012 Annual General Meeting be approved.

CARRIED

APPROVAL OF MINUTES OF SEPTEMBER 25, 2012 SPECIAL MEETING

MOTION: AGM 2013.04

Moved by Tom Birchall (NSCA), seconded by Anna Brinson (NBCA), that the Minutes of the September 25, 2012 Special Meeting be approved.

CARRIED

APPROVAL OF MINUTES OF MAY 15, 2013 SPECIAL MEETING

MOTION: AGM 2013.05

Moved by Rob van Kommer (CurMB), seconded by Jean Lamère (Curling Quebec), that the Minutes of the May 15, 2013 Special Meeting be approved.

CARRIED

7.0 BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes of the 2012 Annual General Meeting, the September 25, 2012 Special Meeting or the May 15, 2013 Special Meeting.

8.0 CORRESPONDENCE

Chair Ron Hutton reported that correspondence to the Association is handled on a daily basis through the CCA's national office in Ottawa.

9.0 REPORT OF THE PRESIDENT (See Addendum)

10.0 REPORTS OF THE BOARD OF GOVERNORS

In addition to the written material contained in the meeting package, each Governor gave a verbal report on their activities during the past season.

11.0 BUSINESS ARISING FROM NATIONAL CURLING CONGRESS

1) AFFILIATE MEMBERSHIP

MOTION: AGM 2013.06

Moved by Mike West (Curl BC), seconded by Anna Brinson (NBCA), that the Optimist Junior Interclub Curling League be approved for affiliate membership in the Canadian Curling Association.

CARRIED

2) AMENDMENT TO END – 3 (1)

MOTION: AGM 2013.07

Moved by Tom Birchall (NSCA), seconded by Maureen Miller (NWTCA), that the CCA Board of Governors cause to have E-3 (1) amended by adding the following sub-section "(c)": For each championship, all participating teams compete without experiencing bullying and/or bullying through electronic means.

MOTION: AGM 2013.08

Moved by Jim Mann (Governor), seconded by Tom Birchall (NSCA) that AGM Motion 2013.07 be referred to the CCA Board of Governors for further action.

CARRIED

3) RESIDENCY REQUIREMENTS

MOTION: AGM 2013.09

Moved by Brian Hill (CurlSask), seconded by Anna Brinson (NBCA) that the Policy for Residency Requirements to Compete in a National Championship be amended as reflected in the attached document (see *Addendum for Residency Policy*).

CARRIED

4) AMENDMENTS TO CCA BYLAWS

MOTION: AGM 2013.10

Moved by Laura Lochanski (Governor), seconded by Bob Osborne (Governor), that, following the presentation by the Constitution Review Committee and discussion with Member Associations at the 2013 National Curling Congress, any amendments to the CCA Bylaws endorsed by the membership be approved to continue the formal process of revising the CCA Bylaws to comply with the Canada Not-for-profit Corporations Act. Further, after approval of amendments ensuring compliance with the Canada Not-for-profit Corporations Act, the CCA apply for a Certificate of Continuance.

CARRIED

12.0 **MOTION TO APPROVE THE 2012-2013 AUDITED STATEMENTS**

MOTION: AGM 2013.11

Moved by Cindy Maddock (Governor), seconded by Elaine de Ryk (Governor) that the audited financial statements for 2012-2013 be approved as presented.

CARRIED

13.0 **CONFIRMATION OF AUDITOR'S APPOINTMENT**

MOTION: AGM 2013.12

Moved by Cindy Maddock (Governor), seconded by Yves Maillet (Governor) that Collins Barrow, Chartered Accountants, Ottawa, be appointed auditors of the Canadian Curling Association for the 2013-2014 fiscal year.

CARRIED

14.0 **MOTION TO RATIFY THE ACTIONS OF THE CCA BOARD OF GOVERNORS**

MOTION: AGM 2013.13

Moved by Dan Kleinschroth (ACF), seconded by Tom Birchall (NSCA), that the actions of the CCA Board of Governors for 2012-2013 be ratified.

CARRIED

15.0 **AWARDS PRESENTATION**

On behalf of Association members, Bob Osborne, Chair of the Awards and Hall of Fame Committee, presented tokens of appreciation to Governor Laura Lochanski and Jim Mann who were completing their tenure on the CCA Board. Both Governors addressed the assembly and wished the CCA continued success in the future. Laura Lochanski was also presented with a token of appreciation to commemorate her year as Chair of the CCA Board of Governors.

16.0 NEW BUSINESS

16.1 Chair and Vice Chair for 2013/2014

It was announced that the CCA Board of Governors had elected Hugh Avery as Chair and Marilyn Neily, Vice Chair, for the Canadian Curling Association for 2013/2014. Both Hugh and Marilyn were given the opportunity to address those in attendance.

16.2 Succession Planning - MA Executive Directors

Stephen Chenier (NOCA) asked if the CCA could assist the MAs in helping them produce a guide related to succession planning within their organizations for the important position of MA Executive Director. Stephen Chenier and Resby Coutts will take the lead for the MAs and CEO Greg StremLaw agreed to work with the Member Associations on this project.

16.3 Resby Coutts – Completion of Tenure

Resby Coutts, who has been in attendance at several NCCs, advised he would be completing his tenure with Curl MB in a few months and took the opportunity to thank the MA Presidents, MA representatives and CCA Governors and staff for all the courtesies and friendships extended to him during his term.

16.4 Inclusion of Nunavut in Canadian Championships

Kevin Bussey, President of the Nunavut Curling Association, thanked the membership and, in particular, Past Chair Laura Lochanski for her leadership, which enabled teams from Nunavut to participate at a Canadian Championship for the first time during the 2012 – 2013 Season.

16.5 Masters Championship

Mike Carson (Masters Committee) stated he was looking forward to working with the Task Force to acquire assistance for the Masters Championship.

17.0 DATE AND LOCATION OF NEXT ANNUAL GENERAL MEETING

As discussed during the Bylaws session at the NCC, the time in which the CCA usually holds its AGM must be changed. With suggestions that the format of the NCC change to a symposium style and options available for potential dates for the NCC and AGM, Chair Ron suggested it would be appropriate to circulate a survey to the MAs to determine the will of the majority. The two main options would include a symposium model NCC segregated from the AGM (i.e. symposium in the summer and AGM later in the year via conference call or the full Symposium/Congress and AGM together but held later in the year. Maureen Miller (NWTCA) requested that a question be included on the survey to assess if the membership would favor moving the Congress/Symposium to locations other than Ottawa. There was consensus that conducting a survey was the proper step prior to finalizing a date and location for the next NCC and Annual General Meeting.

18.0 ADJOURNMENT

Chair Ron thanked everyone for their attendance and participation at the 2013 National Curling Congress and AGM.

Having completed all business on the agenda, Terry Vandale (Curl BC) moved and Governor Laura Lochanski seconded that the meeting adjourn.

A D D E N D U M

- CHAIR'S REPORT, CCA BOARD OF GOVERNORS
- RESIDENCY POLICY

**CCA BOARD OF GOVERNORS
CHAIR RON HUTTON
2012-2013 REPORT**

It is my honour and privilege to report as your Chair for 2012-2013.

First, I would like to explain the new chain of office that some of you have asked me about last evening. Last year at the conclusion of the AGM I was presented with this chain of office that had been found when the staff was going through the boxes in the warehouse. Warren Hansen, our curling historian, identified it as being commissioned in 1981-82 by then President Tom Fisher. It had a purple ribbon and a few things missing. I had the ribbon changed to black and had the chain repaired. The pins represent all the Member Associations that the Chair represents. There are some very old pins on the ribbon - I found that out from a pin collector at the Edmonton Brier. I believe it brings the level of office up a notch. I wear it very proudly and it reminds me of who I represent. At the end of my term, I will present it to the incoming CC Chair.

I'd like to start with a summary of my involvements: In October I attended the rebirth of Montague Curling Club where, in just 5 years, the volunteers of that club took on a project that included everything from a new roof, plant equipment, better ice, a spruced up parking lot and building appearance and last, but not least, they started with a debt and ended with burning of the mortgage that evening. Actually they shredded the mortgage because the fire marshal is a member and was present!

In October I attended the World Curling Federation Congress in Turnberry Scotland. In December I attended the announcement in Saint John of the 2014 Ford Worlds Women's Curling Championship.

I served as Championship Liaison to the Continental Cup in Penticton, B.C. I had the pleasure of performing ceremonial duties as outlined in our championship Liaison guidelines at the Scotties Tournament of Hearts in Kingston, Ontario, the Tim Hortons Brier in Edmonton, Alberta, The Ford World Men's in Victoria, B.C. and finally the World Seniors Men's and Women's and World's Mixed Doubles in Fredericton, N.B.

All of our Championships were very successful and all the host cities should be proud of their accomplishments. The dedication of our volunteers and the enthusiasm of the communities that served as hosts were truly impressive. This is positive exposure and great public relations that creates the opportunity for people in Canada to become interested in curling and helps foster growth in the sport - sounds like one of the CCA's ENDS statements, doesn't it?

For each of the teams that emerged as Champions, I congratulate you. For the teams that moved onto the World stage, you served as great ambassadors both for curling and for our country. 8 teams represented Canada internationally and came home with 6 podium finishes – including 3 Gold medals. Congratulations to all!

International

The World Curling Federation is in the process of changing their bylaws and constitution to a governance style of governing. What will this mean to Canada? Canada presently holds an automatic seat on the Executive Board; however, this would be eliminated under the new form of governance. 3 Zonal Commissions will be set up with the ability for Canada to have representation on America Zone. Voting structure would also be affected. Canada's international representatives have been given a clear mandate by the CCA Board of Governors to protect Canada's interest in the World Curling Federation.

Finances

We have now finished our 6th year under our new structure with 5 straight years of record finances. We started this restructuring when no financial institution wanted to deal with the Canadian Curling Association and look where we are today. You are looked upon by your peers as being a well-run, professional operation. It has come as a result of hard work and everyone working as a team. Look what can be done with positive attitudes. Congratulations!

A new financial arrangement for hosting events has helped host committees. This came about as a result of our **END 4: “Host communities of CCA-operated championships, competitions and events experience positive impacts and an enduring legacy of enthusiasm for curling.”**

The economy is forever changing and will keep changing. The Canadian Curling Association is run as a business. We have to be ready and able to change as the economy and society changes. The future will see more changes coming to our sport as the demand is put on it. As curlers do - we will rise to the challenge.

I made a commitment to you when I was elected 4 years ago – that communication would be high on my list and I have tried to communicate with all the MA Presidents. As you know, my employer had a 1-800 number that we used a lot in my effort to communicate with you. I would like to say thank you to the MA Presidents who volunteer so much of their time to the game we love and the Executive Directors, who serve their MAs with their wisdom, knowledge and vision to move curling forward by serving on the Operation Council.

The Canadian Curling Association is very fortunate to have staff that is committed to the game of curling and to doing everything that they can to protect and improve our game. A special thank you to our CEO, Greg StremLaw, who eats, breaths and sleeps the CCA and our COO Pat Ray for her guidance and stewardship on the finances.

Gerry many times you have raised the bar for our athletes and we have witnessed the results. The Board receives many letters - some are good and some not as good. I would like to read you a letter that the Board received that speaks of the kind of man Gerry Peckham is, remember it starts from the top and filters down through the staff.

Hello Rick & Paul,

On behalf of our team I would like to thank you both so much for your guidance and support throughout the world championships. I can honestly say I do not believe we would have been in the same position without both of you. This was a much more difficult experience than I had originally thought it might be and because of your guidance and support we were able to battle through a tough week and put ourselves in a position to win a world championship.

As you both know we are still extremely proud of our accomplishment, but please also know that you were both a major factor in us winning a silver medal. The CCA could not have two better people in these roles and any team that represents Canada is extremely lucky to have you as part of the team.

You not only made the experience a success but, more importantly, you made it fun!

Cannot wait to see both of you again and please keep in touch.

E.J. Harnden - Team Canada - Brier Champions - Team Jacobs :)

Warren, your knowledge of the game, your professionalism in handling event after event, amazes us all. At every event, Warren, you deal with new Board liaisons and I am sure you are asked the same questions over and over and you just keep rolling along. Thank you, Danny. I have attended your business of curling symposiums, heard the stories of rescuing curling centres on the brink of closing and attended your off the record discussions. Danny always has ideas to try to improve the game and bring in members. Paul Noble and Karen Wan; event after event you see these two working with the volunteers to achieve results. There are no set hours for their work; they work until the job is done. Glenn and Brennan - the IT world is ever changing and you do a great job of keeping on top of it. The rookie, Al Cameron, joined the team this year as Director, Communication and Media Relations and he has fit right in.

Then we have the ones that really make these individuals look good Jo-Anne, Louise, Rachel and Louise. There is one individual that keeps us all rolling along. She has a great sense of humour and

keeps the Board, especially, in check - that would be Karen. You are all committed to your jobs and the Canadian Curling Association thanks you.

As my term as Chair of the Board of Governors draws to a close, I thank my fellow Governors whom I addressed at the last Board meeting that I Chaired.

Together you all come to the table as a group of dedicated people who have created a team approach to advancing the sport of curling in Canada. I am very proud to be part of that team.

Thank you, and I can only say this for the last time,

Ron Hutton
Chair of the Board of Governors

POLICY – Residency Requirements to Compete in a National Championship

All national curling championships involve the participation of teams that are made up of individuals who are full time residents within the geographic area of each Member Association. To ensure that all individuals are treated equally a policy has been agreed to that clearly outlines what an individual must be able to provide to be considered a resident for playdown purposes.

It is understood that an individual can only participate in one province/territory in any championship season. (Explanation – an individual may only participate in the playdown process in one Member Association in one championship year – this includes all championships that lead to a Season of Champions event as well as other provincial championships that may or may not lead to a national event. These would include Masters, Juveniles, The Dominion Club Championship, etc. It is understood that the Canadian Mixed, held in November, will be part of the previous year’s group of competitions even though it is dated in the following year. For example – the 2011 Canadian Mixed held in November of 2010 will be considered a part of the 2009/10 Championship season for residency purposes.)

To that end it has been agreed that an individual must provide a minimum of three of the following five items to the Member Association (if requested) whose playdown structure they wish to enter:

- ** **Current Drivers License from that province/territory**
- ** **Current Health Care Card from that province/territory**
- ** **Letter from employer confirming employment within the province/territory**
- ** **Statement from landlord (if renting) or bank (if owned) confirming residency within the province/territory – a copy of a property tax invoice/payment for non-mortgaged property is also adequate**
- ** **Valid picture ID required for travel purposes if the individual does not have a valid driver’s license**

Traditional, on-campus full time students will be allowed to establish residency by providing a confirmation letter from their school’s Registrar’s Office confirming full time status and class enrollment for the academic year. This policy defers to the institution which the student attends in terms of defining full-time student status.

The individual will also provide a signed waiver if requested that will agree to a one year suspension from any CCA sanctioned championship OR championships coordinated by Member Associations (The Dominion, Masters and Juveniles) in the event it is discovered that any information has been provided in a fraudulent manner.

For Canadian Men’s and Canadian Women’s Championships, individuals **MUST** be a permanent resident of the province/territory in which they wish to enter playdowns prior to September 1st of the year preceding the championship season. ***(For example – Sept 1st of 2010 for the 2010/11 championship season)*** This time frame may be shortened in the following circumstances:

- Transfer due to employment
- School attendance
- Military service and transfer

Exemptions may be made in exceptional circumstances if granted by two Member Associations where:

- Individuals live within a short distance of a provincial/territorial boundary
- An individual is based in two cities due to an employment situation
- Part-time students

(Exemption requests MUST be filed a minimum of 21 days prior to the Member Association's competition entry deadline)

For events **other than** the Canadian Men's or Canadian Women's, you are required to be a Canadian citizen; however, there may be unique circumstances that allow you to be residing outside of Canada and still be eligible to compete. These will be approved by the respective Member Association (for example – Point Roberts residents may be eligible to compete in BC events leading to Canadian Juvenile, Master and Dominion competitions if granted an exemption by Curl BC)

In the event an exemption is requested and cannot be agreed to by the respective Member Associations, a committee that includes the following three individuals will make a decision and their ruling will become final:

- ✓ Chief Executive Officer of the CCA
- ✓ Director, High Performance of the CCA
- ✓ One neutral member from the ED Council Executive